

# VILLAGE OF MILFORD



## PERMANENT SIGN PERMIT APPLICATION

Date: \_\_\_\_\_

Permit No. \_\_\_\_\_

The undersigned applies for a permit to erect or alter a sign under the provisions of the Zoning Ordinance, according to the following statements:

Applicant: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Sign located on \_\_\_\_\_ side of building whose address is \_\_\_\_\_

Distance from grade \_\_\_\_\_ Size of sign \_\_\_\_\_ Square feet \_\_\_\_\_

Before any permit is granted for erection of a sign, the following requirements must be met:

1. Plans and specifications shall be filed with the Building Official showing the dimensions, materials, and required details of construction including loads, stresses and anchorage, and site plan indicating location and distances from property lines and driveways.
2. Submit liability insurance certificate.
3. A written consent of the owner or lessee of the premises upon which the sign is to be erected.
4. Obtain electrical permit prior to installation of sign.
5. Permit fee:  
Free-Standing, Pole & Monument Sign Requiring Footing Inspection: \$30 Submittal fee, (plus \$70, plus .15/sq. ft.)  
Wall, Projecting, Canopy or Awning Sign: \$30 Submittal fee, (plus \$45, plus .15/sq. ft.)
6. Estimated cost of sign \$ \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant