



## **Village of Milford Park Tree & Bench Donation Program**

The Village of Milford gratefully accepts donations of trees and benches for placement in several Village parks. Currently, most donations are made to honor an individual or family or in remembrance of a friend or family member.

This document outlines the process for donating a tree or bench. The information below serves as a guide regarding the timing, location, and other details associated with installation of a donated tree or bench.

### **Tree Donations**

Trees may be donated for placement in Central Park, Southside Park, Fairgrounds Park, or Janowski Park. Available tree species may vary by location and final placement is at the discretion of the Village. Plaques or other markers are not permitted with donated trees.

Trees are available for \$500, which includes delivery and installation of the tree. Donations received before March 15<sup>th</sup> will be planted in the spring and donations received by September 15<sup>th</sup> will be planted in the fall. Following placement of the tree, the donor will be contacted with information regarding the specific location. Donated trees are covered by the warranty provided by the nursery, which is typically one year from the date of purchase.

### **Bench Donations**

Benches may be donated for placement in Central Park, Southside Park, Fairgrounds Park, and along the Milford Trail. A plaque may be included with the bench upon request.

Benches are available for \$1,500, which includes delivery, installation, and plaque (if requested). Installation takes place as weather permits and will be scheduled at the discretion of the Department of Public Services upon receipt of the bench from the supplier. Donors will be contacted following installation with information regarding the specific location. Donated benches may be covered by a manufacturer's warranty, which is typically limited to construction defects.

### **Other Donations**

Each Village of Milford Park has other items which may be available for donation on a case by case basis. Examples include garden areas, playground equipment, and other similar items. If you are interested in exploring one of these options, please contact the Village at 248.684.1515 to inquire about current availability and costs.



**Village of Milford  
Park Tree & Bench Donation Program**

*Please complete the following information and return this form, with check\* to:  
Village of Milford, 1100 Atlantic Street, Milford, MI 48381*

**Donor Information**

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**e-mail:** \_\_\_\_\_

**Item to be donated:**

\_\_\_\_\_ Tree (\$500)

\_\_\_\_\_ Park Bench (\$1,500)

**Preferred Location:**

\_\_\_\_\_ Central Park

\_\_\_\_\_ Southside Park

\_\_\_\_\_ Fairgrounds Park

\_\_\_\_\_ Janowski Park (Trees only)

\_\_\_\_\_ Milford Trail (Benches only)

**If you are donating a park bench, would you like a plaque included?**

\_\_\_\_\_ YES

\_\_\_\_\_ NO

*If yes, you will be contacted via e-mail with further details/instructions regarding the wording to be included on the bench plaque.*

*Office Use Only*

*Date Received:* \_\_\_\_\_

*Payment Date:* \_\_\_\_\_

*Installed Date:* \_\_\_\_\_

*\*Credit card payments are also accepted, but can only be processed over the phone or in person, and are subject to processing fees. Please call 248.684.1515 for more information.*