VILLAGE OF MILFORD
SPECIAL EVENT APPLICATION/ FACILITIES REQUEST

Name of Applicant Date of Application _____

First Name _____ Last Name _____

Full Address _____

Phone _____ Email: _____

Name of Applicant Organization: _____ Type of Entity:

Corporation LLC 501(c)(...) Sole Proprietor Other

Facilities and Municipal Services Request:

Area Requested:

- Pavilion at Central Park ☐
- Central Park (other) ☐
- Hubbell Pond Park (or Bike Trail) ☐
- Amphitheater ☐
- Downtown (Main St.) ☐
- Center Street Park ☐
- Other: ☐
- Southside ☐
- Parade ☐ (Please indicate streets)

Electricity? (Y/N) $25 ☐ Equipment Requested? _____

Personnel: DPW: _____ Police: _____ Other: _____

Permits to be Issued: Alcohol _____ Banners/Signs: _____ (Locations)

Fundraising/Solicitati _____ (Specify)

Comments:

Name of Event:

Description of the Event:

Dates of the Event (including set-up and tear-down time) _____

What time is the Event scheduled to begin and end? _____

An estimate of the number of people attending the event (an estimated range is sufficient) _____

A Statement regarding the impact that the event will have on existing facilities in the Village, including, but not limited to residences, businesses, public buildings and churches: _____

Are firearms or other explosive devices planned for the Event? (explain) _____

Has this Event been held in the Village or other municipalities? Please state where, when and frequency:

Person responsible for arrangements and supervision:

First Name _____ Last Name _____

Full Address _____

Phone _____ Email _____

Comments: (For Office Use Only)

Tier II App. Required? ☐

Service Fee: _____

Action taken by Village Council/Admin: _____ Date: _____ Signed: _____

NO ALCOHOL

APPLICANT RESPONSIBLE FOR CLEANUP