

MECHANICAL PERMIT APPLICATION
VILLAGE OF MILFORD BUILDING DEPARTMENT
 1100 Atlantic
 MILFORD, MI 48381
 (248) 684-1515

I. JOB LOCATION					
Name of Owner/Agent			Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required		
Street Address/Job Location			City		Phone
II. CONTRACTOR/HOMEOWNER INFORMATION					
<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner			Contractor License Number:		Expiration Date
Name:			Master License Number		Expiration Date
Address:					
City:		State:	Zip code:		Expiration Date
Office:		Cell:	Fax:		
Workers Compensation Insurance Carrier (or reason for exemption):			Federal Employer ID Number (or reason for exemption):		
			MESC Employer Number (or reason for exemption):		
III. TYPE OF JOB					
<input type="checkbox"/> New Furnace <input type="checkbox"/> Replacement Furnace <input type="checkbox"/> New A/C <input type="checkbox"/> Replacement A/C A/C Location: Side Yard <input type="checkbox"/> Rear Yard <input type="checkbox"/>					
IV. PLAN REVIEW REQUIRED					
If plans have not already been reviewed for this project, plans must be submitted with this application along with the review fee before a permit can be issued, except as listed below. Plans are not required for the following: <ol style="list-style-type: none"> 1. One-and two-family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less. 2. Alterations and repair work determined by the mechanical official to be of a minor nature. 3. Business, mercantile, and storage buildings having HVAC equipment only with one fire area and not more than 3,500 square feet. 4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00 If work being performed is described above, check box below "Plans Not Required." What is the size of the building in square footage? _____ What is the input rating of the heating system in this building? _____ Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature. <input type="checkbox"/> Plans Not Required					
V. APPLICANT SIGNATURE					
Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125,1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.					
Signature of licensee or homeowner (<i>Homeowner signature indicates compliance with Section VI Homeowner Affidavit</i>)					Date
VI. HOMEOWNER AFFIDAVIT					
I hereby certify I will install the mechanical work described on this permit application in my own home that I currently occupy or am about to occupy. All work will be installed in accordance with the State Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.					

VII. FEE CHART

Enter the number of items to be installed, multiply by the unit fee for total price.

	FEE	# ITEMS	TOTAL
1. Base Permit Fee (application & 1 inspection)	\$80.00		
2. New S/F Residence (Does not include A/C Fireplace or Humidifier)	\$200.00		
3. Second Furnace	\$25.00		
4. Residential Heating System (includes duct & pipe)	\$60.00		
5. Gas/Oil Burning Equipment New and /or Conversion Units	\$40.00		
6. Residential Boiler	\$40.00		
7. Water Heater	\$25.00		
8. Flue/Vent Damper/Fire Damper	\$6.00		
9. Solid Fuel Equip. (includes chimney) Gas Burning Fireplace	\$40.00		
10. Chimney/Liner Factory Built- Installed separately	\$30.00		
11. Solar, set of 3 panels (includes piping) \$20/per panelr	\$60.00		
12.*Gas Piping; each opening new Installation	\$6.00		
13. Air Conditioning (includes split system)	\$40.00		
14. Heat Pumps; Complete Residentiall	\$30.00		
15. Bath & Kitchen Exhaust Tanks	\$6.00		
16. Aboveground	\$25.00		
17. Underground	\$30.00		
18. Humidifiers	\$15.00		
19. Piping (minimum \$25.00)	.05/ft.		

	FEE	# ITEMS	TOTAL
20. Duct (minimum \$30.00)	.10/ft.		
21. Heat Pumps; Commercial (pipe not included)	\$25.00		
Air Handlers/Heat Wheels	\$25.00		
22. Under 10,000 CFM			
23. Over 10,000 CFM	\$70.00		
24. Commercial Hoods	\$20.00		
25. Heat Recovery Units	\$12.00		
26. V.A.V. Boxes	\$12.00		
27. Unit Ventilators	\$12.00		
28. Unit Heaters (terminal units)	\$20.00		
29. Fire Suppression/Protectors (minimum \$20.00)	.75/per Head		
30. Evaporator Coils	\$35.00		
31. Refrigeration (split system)	\$35.00		
32. Chiller	\$35.00		
33. Cooling Towers	\$35.00		
34. Compressor	\$40.00		
35. Additional Inspection	\$45.00		
36. Final Inspection	\$45.00		
37. Baseboard/Zone	\$30.00		
38. Registration	\$15.00		

IX. INSTRUCTIONS FOR COMPLETING APPLICATION

GENERAL: Mechanical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Mechanical Code. No work shall be concealed until it has been inspected.

When ready for an inspection, call the Village offices 24-hours in advance (248) 684-1515. You will need the job location and permit number.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.

The department will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.

* Your registration with the Village of Milford will expire on the date your State License expires.

* Gas piping requires that an affidavit for a pressure test be provided.

TOTAL FEES